



Job Ad

Name of Position: Summer Library Intern (2 positions) – Antigonish and New Glasgow

Term position: June 8th – August 29th

Hours of work: 35 hours per week

Wage: \$17 per hour

This position is funded through the Canada Summer Jobs program. To apply for this job, you must:

- Be aged between 15 and 30 years old on the start date of the job;
- Have a valid Social Insurance Number (SIN); and
- Be a Canadian citizen, a permanent resident of Canada, or a person who has been granted refugee status in Canada.

Please send a cover letter and resume to Kristel Fleuren-Hunter no later than May 26, 2026

Kristel Fleuren-Hunter, Children's Services Librarian
Antigonish Town and County Library
283 Main Street, Antigonish, B2G 2C3

Or email to kfhunter@parl.ns.ca

We thank everyone who applies but only those selected for an interview will be contacted.

Job Description

Position Scope

Under the supervision of the Children's Services Librarian and working closely with the Manager of Community Technology, the **Summer Library Intern** will be responsible for **planning and delivering programming** to the public. This position also works with the public to access library collections, services, programs, and technology.

Outline of Typical Job Duties

- Assist users in accessing library digital content and services.
- Assist library staff in the planning and delivery of the Summer Reading Program for Children and families.
- Organize and deliver fun and creative programs to promote literacy and learning.
- Help setting up rooms where activities take place (involves moving tables and chairs).
- Assist in developing promotional materials to support summer programming.
- Assist in collecting and recording statistics related to the Summer Reading Program. You will submit regular reports to the supervisor and complete a final report on program activities.
- Develop and lead programs for all ages, related to technology and in the use of technology owned by the regional library.
- This position includes circulation desk shifts. As a first point of contact, you will provide welcoming orientation and guidance to everyone wishing to access regional library materials, services, and programs. This includes circulation, reader advisory, reference, referral, and general public assistance.
- Other duties as required.

Education and Experience

- Grade 12 minimum.
- Excellent communication skills and the ability to work with the public are required.
- Good technology skills and a willingness to keep up with emerging technologies are essential.

Other

- Positive completion of a **Criminal Records** and **Child Abuse Registry check** is required.
- Must be **between the ages of 15 and 30** as per the funding requirements of the Canada Summer Jobs program.